

Information on the processing of personal data of suppliers

Servizi Italia S.p.A. with registered office in Castellina di Soragna (PR), Via San Pietro 59/B - 43019, Tax Code 08531760158 and VAT number 02144660343, as data controller (hereinafter, "**Data Controller**"), informs you, pursuant to EU Regulation 2016/679 ("**GDPR**") and current national legislation on the protection of personal data, that your data (if concerning individuals or sole proprietorships) will be processed in the following ways and for the following purposes:

1. Object of processing

The Data Controller processes personal, identification and non-sensitive data - in particular, name, surname, company name, address, email address, telephone number, VAT number, tax compliance data (DURF and data contained therein, salary, withholding tax amount, f24 payment amount, f24 form details) etc... - hereinafter, "**Personal Data**" or "**Data**") communicated by you as a supplier of products or services to the Data Controller, based on a contractual relationship with the Data Controller.

2. Purpose and legal basis of processing

Your Personal Data are processed, without your prior consent, for the following purposes and legal bases:

- the performance of the contract and/or the fulfilment of pre-contractual commitments, in particular for:
 - the management of pre-contractual and contractual relations;
 - the performance of the contract;
 - the management of receipts and payments.
- the fulfilment by the Controller of legal obligations, such as:
 - compliance with obligations laid down in laws, regulations or national and Community legislation or imposed by the competent authorities;
 - the compilation and processing of tax declarations and related obligations;
 - compliance with the obligations under Article 17-bis paragraph 1 of Legislative Decree no. 241/97 concerning checks on withholding taxes in contracts;
 - the keeping of accounts and related obligations.
- the pursuit of a legitimate interest of the Controller, in particular:
 - the exercise of the Controller's rights in court and the management of any disputes;
 - prevention and repression of unlawful acts.

3. Processing methods

The processing of your Personal Data is carried out, by electronic and paper means, through the operations of collection, recording, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction of data.

4. Data Retention

The Data Controller will process Personal Data for the time necessary to fulfil the above purposes and in any case for no longer than 10 years from the termination of the contractual relationship.

5. Provision of Data

The provision of Data is compulsory and any refusal to provide such Data will make it impossible to establish or continue the contractual relationship with the Controller.

6. Access to Data

Your data may be made accessible for the above purposes to:

- employees and/or collaborators of the Controller, in their capacity as data processors and/or internal data controllers and/or system administrators;
- Group companies and third parties (e.g. credit institutions, professional firms, etc.) that perform *outsourcing* activities on behalf of the Controller, in their capacity as external data controllers.

7. Data communication

Your Data may be communicated, even without your consent, to control bodies, law enforcement agencies or the judiciary Ministry of Finance, Inland Revenue, ministerial bodies and competent authorities, local authorities (regions, provinces, municipalities), regional and provincial tax commissions, at their express request, which will treat them as independent data controllers for institutional purposes and/or by virtue of the law during investigations and controls. Your Data may also be communicated to third parties (e.g. partners, freelancers, etc.), in their capacity as independent data controllers, for the performance of activities instrumental to the above purposes.

8. Data transfer

Data are not disseminated or transferred to countries outside the EU.

9. Rights of the data subject

The Data Controller informs you that, as a data subject, if the limitations provided for by law do not apply, you have the right to:

- obtain confirmation of the existence or otherwise of your personal data, even if not yet recorded, and that such data be made available to you in an intelligible form;
- obtain an indication and, if necessary, a copy: (a) the origin and category of the personal data; (b) the logic applied in the event of processing carried out with the aid of electronic instruments; (c) the purposes and methods of processing; (d) the identification details of the data controller and data processors; (e) the entities or categories of entity to whom or which the personal data may be communicated or who or which may become aware of them, in particular if they are recipients in third countries or international organisations; e) where possible, the data retention period or the criteria used

to determine that period; f) the existence of automated decision making, including profiling, and if so, the logic used, the importance of the data and the consequences foreseen for the data subject; g) the existence of adequate safeguards in the event of transfer of data to a non-EU country or an international organisation;

- obtain, without undue delay, the updating and rectification of inaccurate data or, where interested, the integration of incomplete data;
- revoke at any time the consents given, easily, without hindrance, using, if possible, the same channels used to provide them;
- obtain the cancellation, transformation into anonymous form or blocking of data: a) processed unlawfully; b) no longer necessary in relation to the purposes for which they were collected or subsequently processed; c) in the event of withdrawal of the consent on which the processing is based and if there is no other legal basis, d) if you have opposed the processing and there is no overriding legitimate reason to continue processing; e) in the event of compliance with a legal obligation; f) in the case of data relating to minors. The Data Controller may refuse erasure only in the event of: a) exercise of the right to freedom of expression and information; b) fulfilment of a legal obligation, performance of a task carried out in the public interest or exercise of public authority; c) reasons of public health interest; d) archiving in the public interest, scientific or historical research or for statistical purposes; e) exercise of a right in a court of law;
- obtain the limitation of processing in the event of: a) contestation of the accuracy of personal data; b) unlawful processing by the Data Controller to prevent their deletion; c) exercise of one of your rights in court; d) verification of whether the Data Controller's legitimate reasons prevail over those of the data subject;
- to receive, if the processing is carried out by automatic means, without hindrance and in a structured, commonly used and readable format the personal data concerning him/her in order to transmit them to another data controller or - if technically feasible - to obtain the direct transmission by the data controller to another data controller;
- oppose, in whole or in part: a) for legitimate reasons related to your particular situation, the processing of personal data concerning you, even if pertinent to the purpose of collection; b) the processing of personal data concerning you for the purpose of sending advertising materials or direct selling or for carrying out market research or commercial communication, through the use of automated calling systems without the intervention of an operator by email and / or through traditional marketing methods by telephone and / or mail;
- to lodge a complaint with the Italian Data Protection Authority.

In the above cases, where necessary, the Data Controller will inform the third parties to whom your personal data are communicated of the possible exercise of your rights, except in specific cases (e.g. when this proves impossible or involves the use of means that are manifestly disproportionate to the right protected).

10. Methods of exercising rights

You may exercise these rights at any time:

- by sending a registered letter with return receipt to the address of the Holder; Servizi Italia S.p.A., in Castellina di Soragna (PR), Via San Pietro 59/B - 43019



- by sending an e-mail to si-servizitalia@postacert.cedacri.it or privacy@si-servizitalia.com;
- by calling (+39) 0524 598511

11. Owner and controller

The data controller is:

- **Servizi Italia S.p.A.** with registered office in Castellina di Soragna (PR), Via San Pietro 59/B - 43019, tax code 08531760158 and VAT no. 02144660343.

12. Data Protection Officer (DPO)


The Data Protection Officer is:

- **Ing. Gozzi Costantino**, Viadana (MN), Viale Kennedy 20/O, Tax code GZZCTN69L06L826A, VAT n° 01818150201. DPO phone number: +39 0375/780004 +39 0375/785303
e-mail address: gozzing@alice.it
certified e-mail address: gozzing@pec.it

The updated list of data processors is kept at the Data Controller's headquarters in Via San Pietro 59/B - 43019 Castellina di Soragna (PR).

Castellina di Soragna, 03 February 2022

The Data Controller
Servizi Italia S.p.A.


~~SERVIZI ITALIA S.P.A.~~
Direttore Generale e Procuratore
Andrea Gozzi